

HBDHB CIMS INCIDENT ACTION PLAN

<p>INCIDENT NAME: Havelock North Gastro</p> <p>ACTION PLAN ISSUED BY (Section /Unit): Sharon Mason – Incident Controller</p> <p>APPROVED BY (Name):</p> <p>DATE: 15 August 2016</p> <p>TIME: 1000 hrs</p> <p>PRIORITY: High</p> <p>EOC/ICP Location: HBDHB EOC</p> <p>CONTACT DETAILS:</p>	<p>Situation Summary: (Include relevant output/resource statistics/capabilities/assessments as at report date/time)</p> <p>Operations Water Supply Chlorination of the water supply and Boil water notice in place for Havelock North Queries around when the water carrier transgression occurred and was notified to the HBDHB. This occurred on the 11th August at 10am.</p> <p>Schools/ECC's Attended a joint meeting with Ministry of Education, HDC and ourselves. The following points are noted: <ul style="list-style-type: none"> MoE & HBDHB both agree that joint communication to schools is best. An advisory has been sent to the schools. MoE concerned about the impact of ill teachers on schools having adequate staff to cope. Impact not just on Havelock Nth schools as many teachers live in Havelock Nth and travel to Hastings, CHB & Napier to teach. Individual BOTs are able to make the call about shutting the school – the advice from the Ministry is unclear MoE concerned about the 26 ECECs in Havelock Nth – Hastings District Council will share water tankers between schools and larger ECECs not able to boil enough water. MoE will send communication to all Hastings home based ECECs centres as Havelock preschools often attend Hastings home based educators. Schools have been provided tanker water with tankers being arranged for the larger ECEC's </p> <p>Data</p> <ul style="list-style-type: none"> - 2 ICU Patients - 1 CCU Patients - 19 Patients Admitted - 51 Emergency Dept presentations – Data subject to further analysis - 183 GP Presentation so far (40 at Hastings Health Centre today) – Data subject to further analysis - 80 walk ins to Pharmacies today for gastro related illness - 77 Aged Residential Care (District Nurses at Summerset & Mary Doyle) - 60 calls to Health Line since 8 pm yesterday (10am data this morning) - 25 St John's ambulance calls in last 24 hrs – 8 calls since 0800 hrs this morning, expecting early increase and the reduction in afternoon. 8 staff affected but resourced
<p>Plan of Action/Strategy: (Brief summary of what we are doing and/or planning to do locally to achieve the objective)</p> <p>Continue with existing messaging and strategy. Managing conflicting messages and community anxiety Enhance surveillance and intelligence collection Provide fact sheets and advice as appropriate Continue support to primary care and plan for impact on hospital Working assumption – things will get worse before they get better – possibly fewer but sicker people Consideration of impact of secondary infection Impact of absenteeism and school closures on staffing Waiting for ESR results to come back – decision related to boiled water notice needs to be made Normal rates of gastroenteritis comparison to ascertain normal seasonal presentations Versus outbreak. To discuss and agree HDC drop-in-centre provision Consider 0800 number activation and effective use of healthline</p>	<p>Incident Objective: (What are we wanting to achieve) To determine the cause and control the outbreak of gastroenteritis in Havelock North Support health service escalation and plan for increasing demand Work in collaboration with Hastings District Council to effectively manage incident</p> <p>Plan of Action/Detailed Tasks: (Summary of what each operational and supporting unit is doing and/or planning to do)</p> <p>Primary Care</p> <ul style="list-style-type: none"> - Maintain liaison with GP's and rest homes - Support HN GP's as necessary - Continue DN support to HN rest homes - Distribution of advisory/fact sheets and general update Monday morning - Support HN community pharmacies as required - DN providing support for smaller GP's with IV fluids - HB support providers gathering information - Hydration supplies to be sourced
<p>Planning & Intelligence/Public Health</p> <ul style="list-style-type: none"> - Enhance intelligence gathering and surveillance - Maintain liaison with Healthline - Maintain liaison with MoH Environmental Health. - Meet with ESR to discuss survey - Work jointly with HDC and experts to agree "trigger" criteria for lifting boiled water advice - Bring in addition resources to assist (note induction requirements) - Monitoring of potential secondary cases 	<p>Coordination Issues: Meetings/Briefings: Full CIMS/IMT briefing/planning meeting 1000hrs Monday 15 August</p> <p>Reports: Health EMIS activated – All Action Plans to be posted Maintain liaison with MoH</p> <p>Other: Central point for all emails etc: emergency.response@hbdhb.govt.nz</p> <p>All documents saved in the Emergency response folder on I drive</p> <p>St John</p> <ul style="list-style-type: none"> - Enhance resourcing to meet staff shortages and potential increase in demand

<p>CTAG</p> <ul style="list-style-type: none"> - Consider fact sheet/advisory for paediatrics and mid wives - Information for community pharmacies 	<p>Hospital</p> <ul style="list-style-type: none"> - Maintain additional resourcing in ED - Develop plan for hospital for Monday – taking into account staff absence and potential demand. - Consider cancellation of electives - Contact Midcentral re: staffing resources as required - Internal communication via integrated ops centre 	
<p>HDC</p> <ul style="list-style-type: none"> - Maintain chlorination and ongoing focus on rural tanks - Provide water to schools and early childhood centres from Monday - Liaise with Ministry of Education re: advisory to schools on Monday 		
<p>Administration/Logistics: (Summary of personnel/logistic/resource availability and supply issues)</p> <ul style="list-style-type: none"> - Provide advice on likely staff absences/shortages for DHB hospital and community staff for Monday - Support HN community pharmacies/general practice/DNs with hydration resources - Supply PPE as necessary - Absenteeism due to sickness - Absenteeism due to potential childcare issues with school closures 	<p>Communications Plan: (What internal/external messages are being/are to be communicated)</p> <ul style="list-style-type: none"> - Maintain / refresh current messaging as required - Correct misinformation and maintain communications through Facebook - HDC and DHB to work on key messages and define communication boundaries 	<p>Command and Control:</p> <p>Key Appointments:</p> <ul style="list-style-type: none"> Incident Controller – Sharon Mason Planning & Intelligence Manager – Ashton Kirk Logistics manager – Peter Kennedy Operations Manager – David Warrington DHB On Call Manager – Andy Phillips Primary Care Liaison – Wayne Woolrich <p>CTAG</p> <ul style="list-style-type: none"> - Andrew Burns - Sandra Bee - Nikki Prendeville - Margaret Drury <p>Medical Officer of Health – Rachel Eyre</p> <p>Contact Details: EOC – HBDHB Extn # 7145</p> <p>Changeovers: 1600 Monday 15 August 2016</p> <p>Rosters for ongoing management of incident required</p> <p>Murray Mills – Regional Emergency Management Advisor</p>