

HBDHB CIMS INCIDENT ACTION PLAN

<p>INCIDENT NAME: Havelock North Gastro</p> <p>ACTION PLAN ISSUED BY (Section /Unit): Ken Foote – Incident Controller</p> <p>APPROVED BY (Name): CEO</p> <p>DATE: 12th August 2016</p> <p>TIME: 18:00hours</p> <p>PRIORITY:</p> <p>EOC/ICP Location: Napier Health Centre</p> <p>CONTACT DETAILS:</p>	<p>Situation Summary: (Brief summary of what has/is happening and what is likely to happen in the future)</p> <p>Increase in Diarrhoea and Vomiting presenting from people whose residential address is Havelock North to ED. Increased notifications of Campylobacter from residents in Havelock North. Increased absenteeism from students who attend Havelock North Schools with diarrhoea and vomiting. Other schools surveyed from outside of Havelock North had normal absenteeism rates for this time of year. Transgression reported in the Havelock North supply from 41 Hikanui in Havelock North. Brookvale 1 Bore (Havelock North) were both also sampled yesterday as well as the Salvation Army Church in Flaxmere and all were clear. The samples are still being enumerated and further re sampling was being undertaken today.</p> <p>Incident Objective: (What are we wanting to achieve)</p> <p>To determine the cause and control the outbreak of gastroenteritis in Havelock North. Prepare for health services escalation if outbreak cannot be controlled/managed within existing resources.</p>	
<p>Plan of Action/Strategy: (Brief summary of what we are doing and/or planning to do locally to achieve the objective)</p>	<p>Plan of Action/Detailed Tasks: (Summary of what each operational and supporting unit is doing and/or planning to do)</p>	<p>Coordination Issues: Meetings/Briefings:</p> <p>Incident management team to meet 10.00am Saturday to review situation and decide further action (if required). Further meetings to be arranged if required</p> <p>Reports: Exception reporting only required to Incident Controller and CEO. Medical Officer of Health to maintain contact with MoH as required</p> <p>Other:</p>
<p>Hastings District Council Will be sampling the bores, plant and reticulation system for Campylobacter Will be chlorinating the water supply of Havelock North</p>	<p>Communications Comms Manager and HDC to develop joint media release, including boiled water notice Medical Officer of Health to be HBDHB spokesperson Medical Officer of Health to develop primary care advisory – distribute via Heathscape – Emergency response advisor to maintain contact with A& M Centres over the weekend Infection Control Advisor and Emergency Response Advisor to develop advisory for Aged residential Care – Infection Control Advisor to maintain contact with Havelock ARC facilities over the weekend Advisory to be adapted for internal distribution within hospital via DM Emergency response Advisor to create folder in I drive for posting of all documentation.</p>	
<p>HBDHB - Communication Media releases to be put out and social media to be updated General message is to be cautious until we really know what we are dealing with. Primary Care and Havelock residential care to be advised Primary care advisory to be adapted for HBDHB internal distribution</p>	<p>Operations Business as usual for primary care and hospital at this stage</p>	
<p>HBDHB – Operations Questionnaires to be undertaken on cases notified Obtain further faecal specimens Business as usual to be maintained unless demand requires escalation</p>	<p>Logistics No specific action required but be prepared to respond to any escalation.</p>	

	<p>Escalation Medical Officer of Health, Manager on Call, Emergency Response Advisor, Infection Control Advisor and Duty Manager (Incident Management Team) to liaise over weekend to monitor activity levels and collectively decide on escalation if necessary Manager on Call to contact CEO and Incident Controller if escalation required. Escalation will require activation of full CIMS response.</p>	
<p>Administration/Logistics: <i>(Summary of personnel/logistic/resource availability and supply issues)</i></p> <p>Four Health Protection Officers available if needed Two Medical Officers of Health available if needed</p>	<p>Communications Plan: <i>(What internal/external messages are being/are to be communicated)</i></p> <p>Increased rate of Gastroenteritis in Havelock North Water is being chlorinated to determine cause and community advised to boil water until further notice</p>	<p>Command and Control: Key Appointments:</p> <p>Medical Officer of Health – Nick Jones Manager on call – Wietske Cloo Emergency Response Advisor – Sandra Bee Infection Control Advisor – Margaret Drury Duty manager</p> <p>Contact Details:</p> <p>Changeovers:</p>