[Provider name] application for reconsideration of a decision for [service name]

[Date]

V1.0 February 2025

# Application for reconsideration

The Digital Identity Services Trust Framework Authority (Trust Framework Authority) is the regulator for accredited digital identity service providers in Aotearoa New Zealand.

Where an application for accreditation has been declined (in full or in part) by the Trust Framework Authority, an applicant may apply for a reconsideration of the application (or part of an application) under [section 29](https://www.legislation.govt.nz/act/public/2023/0013/latest/whole.html?search=sw_096be8ed81dc6726_reconisderation_25_se&p=1#LMS459659) of the [Digital Identity Services Trust Framework Act 2023](https://www.legislation.govt.nz/act/public/2023/0013/latest/whole.html?search=sw_096be8ed81dc6726_reconisderation_25_se&p=1#whole) (the Act).

Under section 29(2) of the Act, the application must be made within 20 working days after receipt of the notice of the decision. This form must be used to complete the application.

When preparing for a reconsideration consider:

* the reason for the decision to decline the original application
* relevant guidance in the Trust Framework Authority application guidance for providers
* contents of the [Act](https://www.legislation.govt.nz/act/public/2023/0013/latest/whole.html?search=ts_act%40bill%40regulation%40deemedreg_digital+identity+services_resel_25_a&p=1), [Regulations](https://www.legislation.govt.nz/regulation/public/2024/0197/latest/whole.html) and [Rules](https://www.dia.govt.nz/diawebsite.nsf/Files/Trust-Framework/$file/DISTF-Rules-2024.pdf)
* any new, additional or relevant information you can provide applicable to the decision provided by the Trust Framework Authority on the outcome of the original application.

Please contact the Trust Framework Authority at [TFA@dia.govt.nz](mailto:TFA@dia.govt.nz) and inform them that you want to apply for a reconsideration. The Trust Framework Authority will discuss with you how to submit the required application to the Trust Framework Authority.

A reminder: It is an offence under s99 of the Act to fail to give key information or specified information in an application for accreditation.

# Application form for a reconsideration

| No | Question | Response |
| --- | --- | --- |
| 1 | What is the application number of the original application?  *Required* |  |
| 2 | What is the legal name of the applicant?  *Required* |  |
| 3 | Who is the applicant‘s key contact person for this reconsideration application?  *Required where this is different from the contact person for the original application* | |  |  | | --- | --- | |  | Key contact person for reconsideration | | Name |  | | Position |  | | Work Email address |  | | Work phone number |  | |
| 4 | Why are you seeking a reconsideration? |  |
| 5 | What new, additional or relevant information do you want the Trust Framework Authority to consider (if any)?  *Required* |  |
| 6 | Please list any documents provided as part of this application and their relevance to the reconsideration  *Required* | |  |  | | --- | --- | | Document | Relevance for the reconsideration | |  |  | |  |  | |  |  |   Please add additional rows if required |

#### New Zealand public agencies document upload

#### For New Zealand public agencies, upload documents with a security classification up to and including SENSITIVE. For documents with a higher security classification, contact the Trust Framework Authority who will discuss access to these documents.

# Declarations

In the declarations “I” refers to the person making the application on behalf of the provider, and “we” refers to the provider applying for accreditation.

I declare that:

|  |  |  |  |
| --- | --- | --- | --- |
|  | All information is accurate and complete at the time of submitting this form. | | |
|  | We will advise the Trust Framework Authority if any of the information contained in the application changes. | | |
|  | We have checked that our NZBN information (if applicable) is up to date and correct. | | |
|  | We have the organisational capability, including the people, policies, processes, procedures and systems required, to deliver Trust Framework accredited service(s) and protect personal and organisational information. This includes but is not limited to staff recruitment, contracted services, and communication of changes to staff and contractors. | | |
|  | We will take steps to ensure staff we wish to employ and service providers we wish to contract:   * + can meet accreditation requirements;   + will not pose a risk to the security, privacy, confidentiality or safety of information relating to any Trust Framework participant; and   + will not compromise the security or integrity of accredited services or the integrity or reputation of the Trust Framework. | | |
|  | Where we currently or have previously been the subject of a formal investigation or proceeding by or taken by the Privacy Commissioner we have provided details on the status or outcome. | | |
|  | We are not in receivership, liquidation, bankrupt or subject to a No Asset Procedure under subpart 4 of Part 5 of the Insolvency Act 2006 (or a similar procedure under a law of an overseas jurisdiction). | | |
|  | We will meet the standards and processes prescribed in the current rules made pursuant to the Digital Identity Services Trust Framework Act 2023. | | |
|  | We will meet any requirements for periodic reporting and notifications as set out in the Act and Regulations. | | |
| Name | |  |
| Signature | |  |
| Role | |  |
| Date | |  |